



**NOTICE OF PARISH COUNCIL MEETING<sup>1</sup>**

**To: Members of the Council**

**You are hereby summoned to attend a meeting on**

**Wednesday 20<sup>th</sup> December 2023 at 7.00pm, at Over Stowey Village Hall**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

**1. Apologies for Absence**

**2. Members of the Public (if a member of the public wishes to ask a question or make a comment on an agenda item, please contact the Clerk at least 24 hours before the meeting start time)**

**3. Declarations of Members Interests in Respect of Items on the Agenda**

**4. Minutes of the Parish Council meeting held on November 15<sup>th</sup> 2023**

**5. Minutes of the Special Planning Meeting held on November 29<sup>th</sup> 2023**

**6. Correspondence:**

- a. Information received from website provider re domain name provision
- b. Message received re new reflective posts at Marsh Mills crossroads

**7. Items for Discussion:**

**a. Somerset Council update**

- This item will include a discussion regarding the devolution of asset and service options from Somerset Council following their declaration of a financial emergency
- This will give residents the opportunity to put their views forward as to whether or not they feel the parish should take anything on
- The Parish Council will then take these views into consideration and discuss the implications should assets or services be taken over, before making any decisions.

Please contact the Clerk if you wish to attend and if you have any questions you would like to ask (see item 2 above)

---

<sup>1</sup> N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- b. Grounds maintenance contract review – possible amendment
- c. Cemetery steps handrail quote received
- d. Highways updates:
  - i. Feedback re rules regarding walking of dogs on the public highway
  - ii. Feedback re stiles on PROW BR26/1
  - iii. Overgrown trees/hedgerow on South Lane
  - iv. Verge cutting – 1m cut (service currently provided by Somerset Council)
  - v. Hedge cutting – above the 1 m (landowners responsibility) – Cllrs Peaster/Tully and Barrow
  - vi. Request for Forestry England to clear ditch in Friarn
- e. **Possible projects for the parish**
  - i. Update re plaque for Over Stowey Recreation Ground

**8. Matters Arising for the Agenda for the January 2024 meeting:**

**9. Planning applications:**

- a. Planning updates
- b. Planning Application

**10. Personnel:**

- a. Christmas working

**11. Financial Matters:**

- a. Review draft budget – version 3
- b. SALC cheque not cashed – agreement to cancel cheque and pay by BACS
- c. Agree transfer of £4000 (remaining precept) from Business Account to Current Account
- d. Payments
 

i. Clerks Wages	December 2023	325.00
ii. Expenses	Archive Boxes	£12.34
	Stationery	<u>£ 2.75</u>
iii. Dog waste bin emptying (October 2023 – March 2024)		250.85
iv. Mobile phone contract	D/D Dec 2023	<u>26.25</u>
<b>TOTAL</b>		<b>£617.19</b>

**12. Date of Next Meeting:**

Wednesday 17<sup>th</sup> January 2024 at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council

**To Members of the Parish Council:**

Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

**Somerset Council:**

Cllrs Mike Caswell and Brian Bolt