



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

**You are hereby summoned to attend a meeting on
Wednesday 15th November 2023 at 7.00pm, at Over Stowey Village Hall**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Apologies for Absence**
- 2. Members of the Public** (*if a member of the public wishes to ask a question or make a comment on an agenda item, please contact the Clerk at least 24 hours before the meeting start time*)
- 3. Declarations of Members Interests in Respect of Items on the Agenda**
- 4. Minutes of the Parish Council meeting held on October 18th 2023**
- 5. Correspondence:**
 - a. Email re CIL payment due
 - b. Email re SALC AGM
 - c. Email from Home-Start regarding a request for a letter of support
- 6. Items for Discussion:**
 - a. Grounds maintenance contract to consider
 - b. Cemetery steps handrail quote update
 - c. Somerset Council update
 - d. Highways updates:
 - i. Feedback re rules regarding walking of dogs on the public highway
 - ii. Overgrown trees/hedgerow on South Lane
 - iii. Verge cutting – 1m cut (service currently provided by Somerset Council)
 - iv. Hedge cutting – above the 1 m (landowners responsibility) – Cllrs Peaster/Tully and Barrow
 - v. Consider proposal to send letter of thanks

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

e. Possible projects for the parish

- i. Update re plaque for Over Stowey Recreation Ground

7. Matters Arising for the Agenda for the December 2023 meeting:

8. Planning applications:

- a. Agree resolution for a confidential session for item 8.c. below

- b. Potential breaches of planning – update

- c. Planning Application

- i. Application: [40/23/00009](#)

- Location: The Great Barn, Plainsfield Road, Over Stowey, Bridgwater, Somerset, TA5 1HH

- Proposal: Erection of two single storey rear extensions

- ii. Application: [40/23/00010](#)

- Location: 29 Friarn, Over Stowey, Bridgwater, Somerset, TA5 1HW

- Proposal: Variation of Condition 2 of Planning Permission 40/20/00014 (Erection of ground & first floor extensions to rear (southeast) elevation, single storey extension to southwest and northwest elevations and porch to northeast elevation) to allow for vertical timber cladding to all elevations

9. Personnel:

- a. Purchase of archiving boxes

- b. Update re pay rise for Clerks

10. Financial Matters:

- a. Review draft budget – second version

- b. Payments

i. Clerks Wages	November 2023 Including back pay (see item 9.b.)	485.00
ii. Cloud Next	Gov.uk domain renewal (for two years)	132.00
iii. Mobile phone contract	D/D Nov 2023	<u>26.25</u>
TOTAL		£643.25

11. Date of Next Meeting:

Wednesday 20th December 2023 at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council

To Members of the Parish Council:

Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

Somerset Council:

Cllrs Mike Caswell and Brian Bolt