



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

**You are hereby summoned to attend a meeting on
Wednesday 18th October 2023 at 7.00pm, at Over Stowey Village Hall**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Apologies for Absence**
- 2. Members of the Public (*if a member of the public wishes to ask a question or make a comment on an agenda item, please contact the Clerk at least 24 hours before the meeting start time*)**
- 3. Declarations of Members Interests in Respect of Items on the Agenda**
- 4. Minutes of the Parish Council meeting held on September 20th 2023**
- 5. Correspondence:**
 - a. Email re rock salt
 - b. Feedback re stiles on PROW BW26/1
- 6. Items for Discussion:**
 - a. Grounds maintenance contract review update
 - b. Cemetery steps handrail quote – Cllr Peaster
 - c. Somerset Council update
 - d. Highways updates:
 - i. Feedback re rules regarding walking of dogs on the public highway
 - ii. Overgrown trees/hedgerow on South Lane
 - iii. Verge cutting – 1m cut (service currently provided by Somerset Council)
 - iv. Hedge cutting – above the 1 m (landowners responsibility) – Cllrs Peaster/Tully and Barrow

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

e. Possible projects for the parish

- i. Update re Kings Coronation plaque at Bincombe Green
- ii. Update re plaque for Over Stowey Recreation Ground

7. Matters Arising for the Agenda for the November 2023 meeting:

8. Planning applications:

- a. Planning updates
- b. Agree resolution for a confidential session for item 8.c. below
- c. Potential breaches of planning – update
- d. Planning Application

9. Personnel:

- a. Consider Clerks overtime request
- b. Feedback from finance training

10. Financial Matters:

- a. Review draft budget
- b. Payments

i. Clerks Wages	October 2023 including overtime payment (see item 9.a.)	584.00
ii. Coronation plaque for Bincombe Green		156.00
iii. SALC annual affiliation fee		106.78
iv. Mobile phone contract D/D Sept and Oct 2023		<u>52.50</u>
TOTAL		£899.28

11. Date of Next Meeting:

Wednesday 15th November 2023 at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council

To Members of the Parish Council:

Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

Somerset Council:

Cllrs Mike Caswell and Brian Bolt