



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

**You are hereby summoned to attend a meeting on
Wednesday 21st June 2023 at 7.00pm, at Over Stowey Village Hall**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Apologies for Absence

2. Members of the Public

3. Declarations of Members Interests in Respect of Items on the Agenda

4. Minutes of the Annual Meeting of the Parish Council held on May 17th 2023

5. Correspondence:

- a. Email received re the cemetery from the Commonwealth War Graves Commission
- b. Email received re possibility of a Coronation Bench for the parish
- c. Email received re village fete within the parish

6. Items for Discussion:

- a. Policy reviews – Online Banking, Code of Conduct, Standing Orders and Financial Regulations
- b. Feedback from the first LCN meeting
- c. Somerset Council update
- d. Feedback from the Clerk re the review of the ground's maintenance contract
- e. Highways issues updates:
 - i. Signage at Plainsfield
 - ii. Quantock Lane traffic calming request
 - iii. Signage (sharp bend) request re long vehicles for road through Over Stowey
 - iv. Update from site visit by Highways (undertaken September 2021)
 - v. Safety issues at Marsh Mills crossroads
 - vi. Update on reports made re STOP sign
 - vii. Review of rules regarding walking of dogs on public highway
 - viii. Overgrown trees on South Lane

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

f. Agree nomination for the Chair’s Award

g. Possible projects for the parish

- i. Update on grant application for railings to replace fencing at the recreation ground
- ii. Update on work required and costings for the refurbishment of the Village Hall bar area

7. Matters Arising for the Agenda for the July 2023 meeting:

8. Planning applications:

- a. Planning Application [40/23/00005](#)
Location Three, The Cottage, Quantock Lane, Over Stowey, Bridgwater, TA5 1HB
Proposal Erection of single storey & 1.5 storey extension to the North & East elevations on site of existing (to be demolished)
Proposal
- b. Planning Application [40/23/00006](#)
Location Adcombe Farm, Adcombe Lane, Over Stowey, Bridgwater, Somerset, TA5 1HN
Proposal Erection of single storey extension to the South elevation with erection of garage/store North of the house

9. Personnel:

10. Financial Matters:

- a. Payments
 - i. Clerks Wages June 2023 305.00
 - ii. Internal Auditor Internal Audit for 2022/2023 25.00
 - iii. Somerset Council Dog waste bin weekly collection April – September 2023 250.85
 - iv. HP Ink May 2023 9.99
 - v. Mobile phone contract D/D June 2023 26.25
 - TOTAL £617.09**

11. Date of Next Meetings:

Wednesday 19th July 2023 at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council

To Members of the Parish Council:

Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

Somerset Council: Cllrs Mike Caswell and Brian Bolt