



NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

To: Members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council
at Over Stowey Village Hall
on Wednesday 17th May 2023 at 7.00pm

The meeting will open with a public session of up to 30 minutes' duration
should any member of the public request it.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Election of Chairman and Chairman's Acceptance of Office**
- 2. Election of Vice Chairman and Vice Chairman's Acceptance of Office**
- 3. To receive any apologies for non-attendance**
- 4. To agree representatives for the following groups:**
 - a. Forestry
 - b. Planning
 - c. Village Hall & Recreational Committee
 - d. Footpaths and Bridleways
 - e. Finance and Personnel
 - f. Representative for Hinkley Point A and B Forum
- 5. Declarations of Members Interests in Respect of Items on the Agenda**
- 6. Minutes of the last meeting – April 19th 2023**
- 7. Correspondence:**
 - a. Email received re Chair's Award for 2023
- 8. Items for Discussion:**
 - a. One Somerset – update
 - b. Consider any requests for donations
 - c. Review and consider annual insurance renewal options
 - d. Highways issues – update
 - i. Drainage issues
 - ii. Signage at Plainsfield
 - iii. Quantock Lane traffic calming request
 - iv. Signage at Bincombe
 - v. Marsh Mills crossroads road safety proposals

- vi. Update on signage available re walking of dogs on the highway
- vii. Update re neighbouring parish boundary maintenance
- viii. Cattle grids
- e. Potential parish projects – update
 - i. Update on grant application for railings to replace fencing at the recreation ground

9. Matters Arising for the Agenda for June 2023 meeting:

10. Planning:

- a. Planning Application 40/23/00003
 Location Hockpitt Barn, Hockpitt Lane, Over Stowey,
 Bridgwater, Somerset, TA5 1EX
 Proposal Retention of access to Bincombe Road

11. Personnel

12. Financial Matters:

- a. Receive and approve report from Internal Auditor
- b. To receive and approve the Annual Governance and Accountability Return - Section 1 The Annual Governance
- c. To receive and approve the Annual Governance and Accountability Return - Section 2 The Accounting Statements
- d. Receive and approve Certificate of Exemption re Annual Return
- e. Agree transfer of £4000 (half of the precept paid in April 2023) from the Business Reserve Account to the Current Account

f. Payments

i.	Clerks Wages	May 2023	305.00
ii.	Village Hall hire	11 Meetings 22/23	220.00
iii.	Insurance Company		
	tbc	Annual insurance renewal (see item 8.c – option/cost tbc)	TBC
iv.	WEL Medical	New defibrillator battery	204.00
v.	HP ink subscription	April 2023	9.99
vi.	Water2business	D/D Cemetery annual water bill	126.22
vii.	ICO	D/D Annual renewal	35.00
viii.	Mobile phone contract	D/D May 2023	<u>26.25</u>
	TOTAL		£926.46*

*** Plus insurance renewal premium to be added once policy for the next 12 months is agreed**

13. Dates of Next Meeting:

Wednesday 21st June 2023 at 7.00pm at Over Stowey Village Hall

Amanda McMurren - Clerk to Over Stowey Parish Council

To: Members of the Parish Council

Cllr K Tully, Cllr P Barrow, R Curtis, Cllr B Bartlett,

Cllr D Peaster, Cllr G Goddard, Cllr T Lindley

Somerset Councillors

M Caswell and B Bolt