



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

**You are hereby summoned to attend a meeting on
Wednesday 19th April 2023 at 7.00pm, at Over Stowey Village Hall**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Apologies for Absence

2. Members of the Public

3. Declarations of Members Interests in Respect of Items on the Agenda

4. Minutes of the Meeting of the Parish Council held on March 15th 2023

5. Correspondence:

- a. Email received re the Stowey Green Spaces Group AGM

6. Items for Discussion:

- a. Confirm dates and times of the annual meetings
- b. Consider suitable support for the OSVH&RGC event to be held on Sunday 7th May 2023
- c. Feedback from the Clerk on a review of the grounds maintenance contract
- d. Update re Great Wood Project Proposal
- e. Receive and review updated asset register
- f. Somerset Council update
- g. Highways issues following site meeting with the Highways Department officer:
 - i. Signage at Plainsfield
 - ii. Quantock Lane traffic calming request
 - iii. Signage (sharp bend) request re long vehicles for road through Over Stowey
 - iv. Update from site visit by Highways (undertaken September 2021)
 - v. Damaged visibility mirror at Marsh Mills crossroads
 - vi. Update on reports made re STOP sign
 - vii. Review of rules regarding walking of dogs on public highways
 - viii. Update re neighbouring parish boundary maintenance

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

h. Possible projects for the parish

- i. Update on grant application for railings to replace fencing at the recreation ground

7. Matters Arising for the Agenda for the May 2023 meeting:

8. Planning applications:

- a. Planning Application [40/23/00002](#)
Location Streams, Bincombe Road, Over Stowey, Bridgwater, TA5 1EZ
Proposal Change of use of land to campsite including the erection of 2no. log cabins, 2no. glamping pods, 2no. bell tents, with associated toilet and shower block facilities and amenities

9. Personnel:

- a. Consider request from the Clerk re overtime payment

10. Financial Matters:

- a. Brief financial update
- b. Update re online banking
- c. Review of new policies for online banking, with a view to adopting if agreed
- d. Payments

i. Clerks Wages	April 2023 (Including overtime if agreed under item 9.a.)	458.45
ii. Expenses	Printer paper	22.20
iii. Microsoft	Annual subscription	135.36
iv. HP Ink	March 2023	4.49
v. Mobile phone contract	March and April 2023	<u>49.20</u>
TOTAL		£669.70

11. Date of Next Meetings:

Annual Parish Meeting Wednesday 17th May 2023 at 6.30pm at Over Stowey Village Hall
Followed by the Annual Meeting of the Parish Council at 7.00pm (tbc see item 7.a.)

Amanda McMurren Clerk to Over Stowey Parish Council:

To Members of the Parish Council:

Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

Somerset Council: Cllrs Mike Caswell and Brian Bolt