



**NOTICE OF PARISH COUNCIL MEETING<sup>1</sup>**

**To: Members of the Council**

**You are hereby summoned to attend a meeting on  
Wednesday 15<sup>th</sup> March 2023 at 7.00pm, at Over Stowey Village Hall**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

**1. Apologies for Absence**

**2. Members of the Public**

**3. Declarations of Members Interests in Respect of Items on the Agenda**

**4. Minutes of the Meeting of the Parish Council held on February 15<sup>th</sup> 2023**

**5. Verge/hedge cutting within the parish of Over Stowey – review of ideas to formulate a draft proposal for taking this service on**

**6. Correspondence:**

- a. Email received re Notification of Application of Quantock Common (CL10) to the Sustainable Farming Incentive Moorland Scheme
- b. Email received re Great Wood Project Proposal

**7. Items for Discussion:**

- a. Agree Internal Auditor arrangements for the Annual Governance and Accountability Return for 2022/2023
- b. Agree the response to the Local Planning Policy – Somerset Statement of Community Involvement

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<sup>1</sup> N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- c. Policy reviews – Risk Management Report/Statement of Internal Control and Annual Review of Effectiveness. Following review of these, consider all policies for adoption for 2022/2023
- d. Somerset Transport Services – feedback following the January meeting
- e. Somerset Council update
- f. Highways issues (will be deferred to the April 2023 meeting as the site visit from the Highways Department was postponed due to the weather conditions on March 8<sup>th</sup> 2023)
  - i. Signage at Plainsfield
  - ii. Quantock Lane traffic calming request
  - iii. Signage (sharp bend) request re long vehicles for road through Over Stowey
  - iv. Update from site visit by Highways (undertaken September 2021)
  - v. Damaged visibility mirror at Marsh Mills crossroads
  - vi. Update on reports made re STOP sign
  - vii. Review of rules regarding walking of dogs on public highways
  - viii. Update re neighbouring parish boundary maintenance
- g. **Possible projects for the parish**
  - i. Update on potential grant for railings to replace fencing at the recreation ground

**8. Matters Arising for the Agenda for the April 2023 meeting:**

**9. Planning applications and/or updates:**

**10. Personnel:**

Annual leave request from the Clerk

**11. Financial Matters:**

- a. Review grant application from the Over Stowey Village Hall and Recreation Ground Committee of £2255 for funds towards the purchase of the play tower for the play area

- b. Consider additional grant to the Over Stowey Village Hall and Recreation Ground Committee of £500
- c. Agree transfer of £2755 from the Business Reserve Account (Downing Legacy) if resolution passed re items 11.a. and 11.b.
- d. Agree letter permitting the Clerk to request end of year statements from NatWest Bank
- e. Payments
- |  |   |                 |
|--|---|-----------------|
| i. Clerks Wages  | March 2023  | 304.60          |
| ii. Expenses   | Arnold Baker  |                 |
|  | Local Council Admin book<br>(World of Books)                                    | 11.49           |
|  | Grit bins and rock salt<br>(Aldea Group Ltd)                                    | <u>528.00</u>   |
|  |   | 539.49          |
| iii. Sedgemoor District<br>Council                                 | Dog waste bin emptying service<br>(until end of financial year -<br>March 2023) | 199.39          |
| iv. Active Signs   | Signage for the MUGA  | 86.83           |
| v. Over Stowey Village Hall<br>and Recreation Ground<br>Committee  | (if grant agreed item 11.a.)  | 2255.00         |
| vi. Over Stowey Village Hall<br>and Recreation Ground<br>Committee | (if grant agreed item 11.b.)  | 500.00          |
| vii. HP Ink  | February 2022   | 4.49            |
| viii. Mobile phone contract  | D/D Jan &Feb 2023   | <u>22.95</u>    |
| <b>TOTAL</b>   |   | <b>£3912.75</b> |

**12. Date of Next Meeting:** Wednesday 19<sup>th</sup> April 2023  
at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council:

**To Members of the Parish Council:**

Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley  
County/District Cllrs M Caswell and B Bolt, District Cllr J Pay