

OVER STOWEY PARISH COUNCIL

OVER STOWEY PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on February 15th 2023

Please note that these minutes are draft until approved at the March 15th 2023 meeting

Present: Parish Councillor

P. Tully
K. Barrow
R. Curtis
T. Lindley
G. Goddard

District Councillor
County/District Councillors

J. Pay (until 8.00pm)
M Caswell (until 8.00pm)
B Bolt (until 8.00pm)

1. Apologies for Absence:

Cllrs Bartlett and Peaster

2. Members of the Public:

No members of the public were in attendance.

3. Declarations of Members Interests in Respect of Items on the Agenda:

Cllrs Tully and Barrow declared an interest in all items relating to the Over Stowey Village Hall and Recreation Ground Committee.

4. Minutes of the Meeting of the Parish Council held on December 14th 2022

Proposed: Cllr Curtis **Seconded:** Cllr Barrow

5. Minutes of the Meeting of the Parish Council held on January 18th 2023

Proposed: Cllr Tully **Seconded:** Cllr Lindley

6. Correspondence:

a. Emails from St Margaret's/Citizens Advice/SCC

- Various requests have been received for items to be posted on the Parish Council notice board
- Non-commercial information will be posted on the Parish Council notice board and other posters/notices on the Village Hall notice board, depending on the space available

b. Email re the defibrillator

The defibrillator may need a software update. The Clerk will check this and if required the defibrillator will not be available for up to a week. Notices will have been placed to notify the community of this

7. Items for Discussion:

a. Consider a response to the Local Planning Policy – Somerset Statement of Community Involvement

- The consultation closes on March 16th 2023. Councillors will review the document before the March 2023 Parish Council meeting to discuss at the meeting and form a response

b. Annual review of Standing Orders

- Amendments have been made regarding nouns and pro-nouns and the amounts for tenders
- It was proposed that the Standing Orders for 2022/2023 be adopted
Proposed: Cllr Curtis **Seconded:** Cllr Goddard

c. Annual review of Financial Regulations

- Amendments have been made to the amounts for tenders
- It was proposed that the Financial Regulations for 2022/2023 be adopted
Proposed: Cllr Lindley **Seconded:** Cllr Barrow

The Clerk confirmed that the Code Of Conduct was reviewed and adopted at the May 2022 meeting

d. Update on the provision of a noticeboard/sign for the MUGA

- The signage has been received. Cllr Tully will put this up at the MUGA

e. Somerset Transport Services – Bus Back Better representative update

- The meeting was not as expected and the local representative has contacted the Clerk with some of the details. As they were not able to access the meeting easily, the Clerk has been in contact with the group and is awaiting a response

f. Somerset Council update

- It is anticipated that although vesting day will take place on April 1st 2023, for many of the existing services, it will be a case of business as usual until changes to processes and procedures start to filter through
- With regards to planning – see item 7.a.

g. Highways issues:

- Signage at Plainsfield
- Quantock Lane traffic calming request
- Signage (sharp bend) request re long vehicles for road through Over Stowey
- Update from site visit by Highways (undertaken September 2021)
- Damaged visibility mirror at Marsh Mills crossroads

- vi. Update on reports made re STOP sign
 - A meeting will take place in March 2023 with the Highways officer to address the above issues – Cllr Tully, the Clerk and Cllrs Pay, Caswell and Bolt will be in attendance
- vii. Consider purchase of a grit bin to be located at Marsh Mills crossroads
 - It was proposed that a 200-litre grit bin be purchased to be stored in the bus shelter at the Marsh Mills crossroads and also one to be located at Bincombe Green
 - Additionally the small bags for the community will be purchased annually (if stocks are low) every September

Proposed: Cllr Lindley **Seconded:** Cllr Goddard

- viii. Feedback from neighbouring parish re hedge cutting request
 - The Clerk from the neighbouring parish had replied to the email and will address the issues. With regards to one of the locations, it was asked if there was any possibility of contacting the person who had highlighted that the emergency services may have problems accessing areas if the hedgerows are not adequately maintained and request a letter from the official channels stating this. This will be followed up by the Clerk
 - Cllr Bolt also suggested speaking to the Highways officer when the highways meeting takes place in March

h. Possible projects for the parish

- i. Update on potential grant for railings to replace fencing at the recreation ground
The second quote is still outstanding – Cllr Tully will follow this up
- ii. Update from Cllrs Tully and Barrow re suggestion of a storage shed at the back of the village hall
 - There are currently other priorities for the Village Hall to consider so this will be taken off the agenda at this time

8. Matters arising for the Agenda for the February 2023 meeting

- a. Consider suggestion of taking on the verge cutting service for the parish
- b. Planning consultation feedback
- c. Research rules re dog walking regulations on public highways
- d. Clerk to start looking into review of current grounds maintenance contract

9. Planning:

None

10. Personnel:

- a. Feedback from Contract and Procurement training
 - The Clerk attended the above and although the higher limits may not be necessary at this point in time, the training highlighted areas to consider fully in the event of a large project in the parish

11. Financial Matters:

- a. Review grant application of £2255 from the Over Stowey Village Hall and Recreation Ground Committee for funds towards the purchase of the play tower for the play area
 - Deferred until the March 2023 meeting
- b. Consider additional grant to the Over Stowey Village Hall and Recreation Ground committee of £500
 - Deferred until the March 2023 meeting
- c. Agree transfer of £2755 from the Business Reserve Account (Downing Legacy) to the Current Account if resolution passed re items 11.a. and 11.b.
 - Deferred until the March 2023 meeting

d. Payments

a. Clerks Wages	February 2023	304.60
b. SLCC	Annual subscription	101.00
c. Scribe	Annual subscription	207.36
d. SALC	Procurement training	30.00
e. Sedgemoor District Council	Supply of dog waste bins	529.28
f. Sedgemoor District Council	Dog waste bin – emptying	205.82
g. Grant awarded	Over Stowey Village Hall and Recreation Ground Committee (deferred – see above item 10.b.)	
h. Grant awarded	Over Stowey Village Hall and Recreation Ground Committee (deferred – see above)	
i. HP Ink	January 2023	9.99
j. Mobile phone contract	D/D Jan and Feb 2023	<u>45.90</u>
	TOTAL	£1433.95

Proposed: Cllr Barrow

Seconded: Cllr Curtis

12. Date of next meeting:

Wednesday 15th March 2023 at 7.00pm at Over Stowey Village Hall

There being no other business the meeting adjourned at 8.10pm

Amanda McMurren - Clerk to Over Stowey Parish Council

Email: clerk@overstoweyparishcouncil.gov.uk Tel: **07391 313740**

Signed:

Dated: