

OVER STOWEY  
PARISH COUNCIL

**OVER STOWEY PARISH COUNCIL MEETING**

**Minutes of the Parish Council meeting held on January 18<sup>th</sup> 2023**

**Please note that these minutes are draft until approved  
at the February 15<sup>th</sup> 2023 meeting**

Present: Parish Councillor

P. Tully  
B. Bartlett  
D. Peaster  
T. Lindley

County/District Councillor

B Bolt (left at 19.30)

**1. Apologies for Absence:**

Cllrs Goddard, Curtis and Barrow  
Cllrs Pay and Caswell

**2. Members of the Public:**

No members of the public were in attendance.

**3. Declarations of Members Interests in Respect of Items on the Agenda:**

Cllr Tully declared an interest in all items relating to the Over Stowey Village Hall and Recreation Ground Committee.

**4. Minutes of the Annual Meeting of the Parish Council held on December 14th 2022**

There were not enough members present who had attended the above meeting to propose and second the minutes, therefore this item will be deferred to the February meeting. Draft minutes will remain on the noticeboard and website.

**5. Correspondence:**

**a. Email re the Chairmans' Award**

- Cllrs Curtis and Bartlett are unable to attend with the nominee. Cllr Lindley is happy to attend and the Clerk will notify the event organiser

**6. Items for Discussion:**

**a. Review of cemetery fees and terms and conditions**

- It was proposed that the above remain as they are for the foreseeable future  
**Proposed:** Cllr Peaster                      **Seconded:** Cllr Bartlett

**b. Update on the provision of a noticeboard/sign for the MUGA**

- The Clerk has placed the order for the above with the required fittings. Once delivery takes place, Cllr Tully will install the sign at the MUGA

c. Somerset Transport Services – Bus Back Better representative update

- A local resident has agreed to be the representative for the parish. The Clerk will forward the relevant information to them

d. Somerset Council update

- The Clerk attended the latest online update. The proposals for the LCN's (Local Community Networks) went to the executive board on January 18<sup>th</sup> 2023. Further information will be available at the next meeting or visit the [New Somerset Council](#) website

e. Highways issues – feedback re. works schedule spreadsheet from Cllrs Bolt and Caswell

i. Email received re clearing of drains and gullies

- The Clerk has received an email from County Roads (Sedgemoor) stating the following

***'the budget for cleansing gullies has been spent for this year therefore an order to check the drains and gullies will be issued next financial year. Warning signs can be erected if the route becomes impassable'***

Therefore, any reports of blocked drains and gullies will not be acted upon by the Highways Department until the next financial year

ii. Signage at Plainsfield

iii. Quantock Lane traffic calming request

iv. Signage (sharp bend) request re long vehicles for road through Over Stowey

v. Update from site visit by Highways (undertaken September 2021)

vi. Damaged visibility mirror at Marsh Mills crossroads

- Re items 6.e.ii. – 6.e.vi. - the highways officer has contacted Cllr Bolt to say that they will contact the Clerk with dates to survey the parish again. The Clerk and a councillor will be in attendance

vii. Update on reports made re drains and STOP

- See above re drains and gullies. Although online it states that the STOP sign has been repaired, this is not the case. The Clerk will report this again

## f. Potential projects for the parish

- Railings to replace the fencing at the recreation ground
  - Two quotes are required by the Quantock Landscape Partnership Scheme. Once received the Clerk will contact the Historic Heritage Officer with the details
- Consider suggestion of a storage shed at the back of the Village Hall
  - This will be considered at the next Village Hall and Recreation Ground Committee meeting and any decisions made will be communicated at the next Parish Council meeting
- Consider other suggestions from councillors
  - There are no additional suggestions at the moment, but this will be open to ideas at any time for consideration at a meeting

## 7. Matters arising for the Agenda for the February 2023 meeting

Concerns raised by ambulance driver re overgrown hedging within another parish. Clerk to raise this with them and feedback at the February meeting

## 8. Planning:

None

## 9. Personnel:

None

## 10. Financial Matters:

- a. Consider agreement to set up Direct Debit for payments to HMRC  
**Proposed:** Cllr Bartlett      **Seconded:** Cllr Peaster
- b. Review grant application from the Over Stowey Village Hall and Recreation Ground Committee for funds towards the purchase of the play tower for the play area
  - Deferred until balance of payment for the play equipment is due (early spring)
- c. Consider additional grant to the Over Stowey Village Hall and Recreation Ground committee of £500
  - Deferred until the February 2023 meeting
- d. Agree transfer of £2755 from the Business Reserve Account (Downing Legacy) to the Current Account if resolution passed re items 10.b and 10.c
  - Deferred until payments reviewed at a subsequent meeting (see items 10.b and 10.c.)

e. Payments

i. Clerks Wages	January 2023	307.40
ii. Online Rock Salt	Rock salt for the parish	277.79
iii. HMRC	PAYE bill 6/10/22 – 5/01/23	62.00
iv. Parish Online	Annual subscription	60.00
v. Grant awarded	Over Stowey Village Hall and Recreation Ground Committee (deferred – see above item 10.b.)	
vi. Grant awarded	Over Stowey Village Hall and Recreation Ground Committee (deferred – see above)	
vii. HP Ink	December 2022	<u>9.99</u>
viii. Mobile phone contract	D/D December 2022 (Error – should have been Jan 2023. Will include at the February 2023 meeting)	
<b>TOTAL</b>		<b>£717.18</b>

**Proposed:** Cllr Lindley

**Seconded:** Cllr Peaster

As two of the signatories were not in attendance, it was proposed that the Clerk take the cheques to be signed away from the meeting to ensure the payments could be made.

**Proposed:** Cllr Lindley

**Seconded:** Cllr Bartlett

**11. Date of next meeting:**

Wednesday 15<sup>th</sup> February 2023 at 7.00pm at Over Stowey Village Hall

There being no other business the meeting adjourned at 7.40pm

Amanda McMurren - Clerk to Over Stowey Parish Council

Email: [clerk@overstoweyparishcouncil.gov.uk](mailto:clerk@overstoweyparishcouncil.gov.uk) Tel: **07391 313740**

**Signed:**

**Dated:**