



## **NOTICE OF PARISH COUNCIL MEETING<sup>1</sup>**

**To: Members of the Council**

**You are hereby summoned to attend a meeting on**

**Wednesday 15<sup>th</sup> June 2022 at 7.00pm**

**at Over Stowey Village Hall**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

- 1. Apologies for Absence**
- 2. Members of the Public**
- 3. Declarations of Members Interests in Respect of Items on the Agenda**
- 4. Minutes of the Annual Meeting of the Parish Council held on May 11<sup>th</sup> 2022**
- 5. Minutes of the Extraordinary General Meeting held on May 18<sup>th</sup> 2022**
- 6. Correspondence:**
- 7. Items for Discussion:**
  - a. Queens Platinum Jubilee – update**
  - b. Non-collection of garden waste from the cemetery – Cllr Caswell**
  - c. Highways issues**
    - i. Friarn**
    - ii. Aley**
    - iii. Cattle grids**
    - iv. Signage at Plainsfield**
    - v. Road safety on the A39**
    - vi. Quantock Lane traffic calming request**
    - vii. Signage request re long vehicles**
  - d. Date for when the re-levelling work will take place at the cemetery**
  - e. Update re request for memorial bench in the new area of the cemetery**
  - f. Potential projects for the parish**

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<sup>1</sup> N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- i. Update re the car park and future plans for it
- ii. Village Hall storage shed - update

**8. Matters Arising for the Agenda for the July 2022 meeting:**

**9. Planning:**

- a. Update on current applications

**10. Financial Matters:**

- a. Agree Certificate of Exemption re Annual Return
- b. Review report from Internal Auditor
- c. To receive and approve the Annual Governance and Accountability Return - Section 1 The Annual Governance
- d. To receive and approve the Annual Governance and Accountability Return - Section 2 The Accounting Statements
- e. Consider donation request from the Baby/Toddler Group (held at the Church Centre, Nether Stowey)
- f. Payments

i. Queens Platinum Jubilee:	
Mad Apple Cider Company	90.00
Additional expenses	TBC
ii. Clerks Wages	285.00
iii. Expenses - stationery	10.90
iv. Internal Audit	
(fee for 2021/2022 AGAR)	25.00
v. Donation to the Baby Toddler Group	TBC
(if agreed - see item 10.e.)	
vi. HP Ink (May 2022)	9.99
vii. Mobile phone contract	
D/D May 2022	<u>22.95</u>
<b>TOTAL</b>	<b>£443.84</b>

**(Total TBC re items 10.f.i. and 10.f.v.)**

**11. Date of Next Meeting:**

Wednesday 20<sup>th</sup> July at 7.00pm at Over Stowey Village Hall

Amanda McMurren  
Clerk to Over Stowey Parish Council

**To Members of the Parish Council:** Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley  
County/District Cllrs M Caswell and B Bolt, District Cllr J Pay