



NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

To: Members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council
at Over Stowey Village Hall
on Wednesday 11th May 2022 at 7.00pm

The meeting will open with a public session of up to 30 minutes' duration
should any member of the public so request it.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Acceptance of Office forms to be signed prior to the meeting starting and to agree for forms to be signed at a later date for members not in attendance**
- 2. Election of Chairman and Chairman's Acceptance of Office**
- 3. Election of Vice Chairman and Vice Chairman's Acceptance of Office**
- 4. To receive any apologies for non-attendance**
- 5. To agree representatives for the following groups:**
 - a. Forestry
 - b. Planning
 - c. Village Hall & Recreational Committee
 - d. Footpaths and Bridleways
 - e. Finance and Personnel
 - f. Representative for Hinkley Point A and B Forum
- 6. Declarations of Members Interests in Respect of Items on the Agenda**
- 7. Minutes of the last meeting – April 20th 2022**
- 8. Correspondence:**
- 9. Items for Discussion:**
 - a. Local elections 2022 - update
 - b. One Somerset – update
 - c. Review and consider adoption of new Code of Conduct
 - d. Queens Platinum Jubilee event – update
 - e. Cemetery garden waste non-collection – update

- f. Highways issues – update
 - i. Drainage issues
 - ii. Signage
 - iii. Cattle grids
- g. Potential parish projects – update
 - i. Car park
 - ii. Recreation ground – provision of electricity for maintenance purposes and the MUGA
 - iii. Village hall storage shed

10. Matters Arising for the Agenda for June 2022 meeting:

11. Planning:

12. Personnel

13. Financial Matters:

a. Confirm appointment of internal auditor	
b. Asset register review – updated	
c. Financial report for 2021/2022	
d. Payments	
i. Clerks Wages	288.40
ii. Village Hall hire	220.00
iii. Zurich	
Annual insurance renewal	337.74
iv. HP ink subscription	9.99
v. Mobile phone contract	
D/D April 2022	<u>22.95</u>
TOTAL	£879.08

14. Dates of Next Meetings:

Wednesday 18th May 2022 (Annual Parish Meeting) at 7.00pm

Wednesday 15th June 2022 at 7.00pm.

Amanda McMurren

Clerk to Over Stowey Parish Council

To: Members of the Parish Council

Cllr K Barrow, Cllr P Tully, R Curtis, Cllr B Bartlett, Cllr D Peaster,

Cllr G Goddard, Cllr T Lindley

County and District Councillors