



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

You are hereby summoned to attend a meeting on

Wednesday 19th January 2022 at 7.00pm

at Over Stowey Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Apologies for Absence:**
- 2. Members of the Public (if a member of the public wishes to raise a question, please contact the Clerk at least 24 hours before the start of the meeting):**
- 3. Declarations of Members Interests in Respect of Items on the Agenda:**
- 4. Minutes of the meeting of the Parish Council held on December 15th 2021**
- 5. Correspondence:**
 - a. Proposal received re Queens Platinum Jubilee event
 - b. Airband
 - c. Recycle More
 - d. Somerset Council update/LCN meetings
 - e. Election training
- 6. Items for Discussion:**
 - a. Highways updates
 - i. Hedge cutting – update re contractors
 - ii. Drainage issues – Friarn, Aley and Bincombe
 - iii. Damaged culvert – Adscombe Lane
 - iv. Road marking issue – Quantock Lane
 - b. Adscombe sewage system – update re concerns raised
 - c. Councillor vacancy - update

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- d. Projects identified to benefit the parish for 2022/2023 (and additional to be considered)
 - i. Update on proposal re Over Stowey car park
 - ii. Maintenance of arch in the cemetery
 - iii. Plaque for Plainsfield Horse Pond
 - iv. Update on memorial bench (cemetery) refurbishment

7. Matters Arising for the Agenda for the February 2022 meeting:

8. Planning:

- a. Upcoming changes to planning consultations and commenting on planning applications

9. Personnel Matters:

- a. Consider increase to Clerks hourly rate (from April 1st 2022) and increase to monthly hours back (dated to January 1st 2022)
- b. Review Homeworking Self-Assessment Checklist

10. Financial Matters:

- a. Financial Summary
- b. Payments

i. Clerk's wages – January 2022 (if agreed under item 9.a.)	244.20
ii. HMRC – PAYE	65.80
iii. Wood-Land Southwest Church and cemetery grass cutting and work at Bincombe Green	1572.00
iv. Parish Online subscription	60.00
v. McAfee subscription	39.99
vi. Mobile phone contract (D/D Dec 2021)	<u>21.00</u>
TOTAL	£2002.99

11. Date of Next Meeting:

Wednesday 16th February 2022 at 7.00pm at Over Stowey Village Hall

Amanda McMurren
 Clerk to Over Stowey Parish Council
 Tel: **07391 313740**
 Email: clerk@overstoweyparishcouncil.co.uk

To Members of the Parish Council:

Cllr K Barrow, Cllr Tully, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard

County/District Cllr M Caswell, District Cllr J Pay