



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

You are hereby summoned to attend a meeting on

Wednesday 15th December 2021 at 7.00pm

at Over Stowey Village Hall

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Apologies for Absence:**
- 2. Members of the Public (if a member of the public wishes to raise a question, please contact the Clerk at least 24 hours before the start of the meeting):**
- 3. Declarations of Members Interests in Respect of Items on the Agenda:**
- 4. Minutes of the meeting of the Parish Council held on November 17th 2021**
- 5. Correspondence:**
 - a. Recycle More update
- 6. Items for Discussion:**
 - a. Highways updates
 - i. Hedge cutting
 - ii. Drainage issues – Friarn, Adscombe and Bincombe
 - iii. Signage for Quantock Lane
 - iv. Road marking issue – Quantock Lane
 - b. Adscombe sewage system – update re concerns raised
 - c. Projects identified to benefit the parish for 2022/2023 (and additional to be considered)
 - i. Consider proposal re Over Stowey car park (Cllr Barrow)
 - ii. Maintenance of arch in the cemetery
 - iii. Plaque for Plainsfield Horse Pond

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

7. Matters Arising for the Agenda for the January 2022 meeting:

8. Planning updates:

- a. Planning application 40/21/00004 – feedback from Planning Committee meeting (December 7th 2021)

9. Personnel Matters:

- a. New contract to be considered for the Clerk

10. Financial Matters:

- a. Consider purchase of full Parish Online subscription
- b. Consider options for anti-virus software for Parish Council laptop
- c. Payments

i. Clerk's wages – Nov 2021 (inc 30 hours O/T)	239.32
ii. HPC ink (Sept, Oct and Nov £9.48 x 3)	10.47
iii. MS365 (Sept, Oct and Nov £3.49 x 3)	28.44
iv. Mobile phone contract (D/D Sept, Oct and Nov 2021 £21.00 x 3)	<u>63.00</u>

TOTAL £341.23

11. Date of Next Meeting:

Wednesday 19th January 2022 at 7.00pm at Over Stowey Village Hall

Amanda McMurren

Clerk to Over Stowey Parish Council

Tel: **07391 313740**

Email: clerk@overstoweyparishcouncil.co.uk

To Members of the Parish Council:

Cllr K Barrow, Cllr Tully, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Weeks

County/District Cllr M Caswell, District Cllr J Pay