



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

You are hereby summoned to attend a meeting on

Wednesday 17th March 2021 at 7.00pm

To be held remotely on the Zoom platform

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Apologies for Absence:

2. Members of the Public:

[Join Zoom Meeting](#)

Meeting ID: **831 8005 2931**

Passcode: **737765**

Telephone: **0203 901 7895**

Passcode: **737765**

3. Declarations of Members Interests in Respect of Items on the Agenda:

4. Minutes of the meeting held on February 17th 2021:

Held on the Zoom platform

5. Minutes of the meeting held on March 1st 2021:

Held on the Zoom platform

6. Correspondence:

7. Items for Discussion:

- i. Consider applications from candidates for co-option for the Councillor vacancy
- ii. Updates from District and County Councillors
- iii. Consider method of response or Parish Council response to Local Government Reorganisation consultation
- iv. Confirmation of councillor attendance re the six-month rule

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- v. Review of Statement of Internal Control and Risk Management Report for 2020/2021
- vi. Agree dates and platforms for 2021/2022 including the Annual Parish Meeting and the Annual Meeting of the Parish Council (dependent on Government advice and relevant legislation in place)
- vii. Confirm clearance of ivy undertaken due to possible damage to porch roof
- viii. Consider arranging tree inspection at the cemetery
- ix. Discuss cemetery fees re exceptional circumstances
- x. Update re self-closing bridleway gates
- xi. Marsh Mills crossroads road markings
- xii. Ratify purchase of Zoom monthly subscription to enable longer and more accessible meetings (agreed under Financial Regulations item 4.1.)

8. Matters Arising for the Agenda for the April 2021 meeting:

9. Planning:

10. Financial Matters:

a. Agree transfer of £3824.50 from Business Reserve Account 56510322 to Current Account 53265661		
b. Payments		
i. Clerks Wages		£251.65
ii. Expenses		
SCRIBE subscription	£231.60	
Microsoft 365 (Feb/Mar 21)	£ 18.96	
HP Ink Dec 20/Jan & Feb 21)	<u>£ 10.47</u>	
		£261.03
iii. ICO annual renewal		<u>£ 40.00</u>
TOTAL		£552.68

11. Date of Next Meeting:

Wednesday 21st April 2021 at 7.30pm on the Zoom platform (possibly Annual Parish Meeting if agreed under item 7.iv.)

Amanda McMurren
Clerk to Over Stowey Parish Council

To: Members of the Parish Council - Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr P Tully, Cllr G Goddard

County/District Cllr M Caswell, District Cllr J Pay