

OVER STOWEY PARISH COUNCIL MEETING

**Minutes of the Parish Council meeting held online via the Zoom platform
on the 20th January 2021**

**Please note that these minutes are draft until approved at the
February 17th 2021 meeting**

Present: Parish Councillor

K. Barrow
P. Tully
G. Goddard
D. Peaster

District/County Councillor

M. Caswell

1. Consider protocols for online meetings and agree frequency of meetings:

The Clerk had distributed the protocols electronically prior to the meeting. It was proposed that they are adopted and that online meetings continue on a monthly basis until further notice, on the usual third Wednesday of the month. Delegated responsibility has therefore been rescinded.

Proposed: Cllr Goddard **Seconded:** Cllr Tully

2. Apologies for Absence:

Cllrs Curtis and Bartlett
District Cllr Pay

3. Members of the Public:

No members of the public were in attendance

4. Declarations of Members Interests in Respect of Items on the Agenda

None declared

5. Minutes of the last meeting – October 21st 2020

Proposed: Cllr Peaster Seconded: Cllr Tully

a. Update regarding the re-levelling at Bincombe Green

Work has been undertaken, but additional work is still required, this was in part due to a vehicle being driven over the area. Cllr Barrow will rotovate the area in the spring when the weather permits and re-seed with appropriate wild flowers. Cllr Goddard, will also supply seeds for this purpose.

b. Update on grant application for the tennis court refurbishment

Work has progressed quickly on the upgrade to a MUGA - there are a few issues regarding the levels and fencing heights that need to be addressed and the Clerk will contact the contractor to arrange a site meeting. Cllrs Barrow and Tully commented that the materials in place were of an excellent quality and hope to have the other issues rectified quickly. A further update will be made at the February 2021 meeting.

c. Update on delivery of dog waste bins

The Clerk is still following this up, but with many staff at District and County Council being redeployed for the COVID-19 vaccination programme, various departments have reduced staffing levels and some works are being put on hold. The Clerk will provide an update at the February 2021 meeting

d. Update re report of damaged 'No Through Road' sign

Cllr Tully confirmed that the sign has been replaced

6. Matters Arising for the Agenda for the February 2021 meeting:

Cllr Goddard requested that the issue regarding some of the self-closing bridleway gates is considered (regarding the amount of time they take to self-close)

7. Planning:

a. 40/20/00021

Proposal: Erection of a raised veranda including new steps, access ramp and new turning area. Reinstatement of first floor windows and insertion of a new window and door on North East Elevation, replacement of door with two windows on North West Elevation, change of door to window on South West Elevation and new external stairs to basement. Replacement rear extension (under permitted development), re-render in lime and replacement timber windows

Location: The Old Vicarage, Over Stowey, Bridgwater, TA5 1HA

It was agreed by all members present that the Parish Council fully support this application and consider the proposals to be of a high standard and excellent quality.

Proposed: Cllr Goddard **Seconded:** Cllr Tully

8. Finance:

a. Agree precept for 2021/2022

The Clerk had circulated a financial update in December 2020 with a recommendation to keep the precept at the existing level for the next financial year. This has been reviewed and agreed by all members present

Proposed: Cllr Peaster **Seconded:** Cllr Goddard

b. Ratify purchase of new laptop due to failure of the current one

The Clerk had reported to the Chair and Vice-chair after the Christmas break, that the laptop had frozen and despite various attempts at fixes, after looking into either repairing or purchasing a new one, it was agreed that the purchase of a new laptop would be the most sensible option. This was purchased under Delegated Responsibility (as in place at that time) and it was agreed that this would be ratified at the January 2021 online meeting). All members present agreed that this had been the most appropriate course of action.

Proposed: Cllr Tully **Seconded:** Cllr Peaster

9. Date of Next Meeting:

Wednesday 17th February 2021 to be held online via the Zoom platform at 7.00pm

There being no other business the meeting adjourned at 19.27

Amanda McMurren - Clerk to Over Stowey Parish Council

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