



NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

To: Members of the Council

You are hereby summoned to attend the
Annual Meeting of the Parish Council
at
Over Stowey Village Hall
on
Monday 20th May 2019 at 7.30pm

**The meeting will open with a public session of up to 30 minutes' duration
should any member of the public so request it.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Election of Chairman and Chairman's Acceptance of Office**
- 2. Election of Vice Chairman and Vice Chairman's Acceptance of Office**
- 3. To receive any apologies for non-attendance**
- 4. To permit any unsigned declarations of office to be signed at a later specified date**
- 5. Councillors Completion of Declaration of Interests form**
- 6. To agree representatives for the following groups:**
 - A. Forestry**
 - B. Planning**
 - C. Village Hall & Recreational Committee**
 - D. Footpaths**
- 7. Declarations of Members Interests in Respect of Items on the Agenda**
- 8. Minutes of the last meeting – April 15th 2019**

9. Correspondence:

- Communication from Nether Stowey Parish Council re speed limit Hack Lane
- West Somerset Neighbourhood Policing Survey
- Councillor Essentials Training and other training opportunities
- Website Accessibility Regulations

10. Items for Discussion:

- Update regarding ownership of Leat Wall and maintenance – The Clerk
- Update on Neighbourhood Watch Group/Recent burglaries and potential scams in the area – Cllr Peaster/The Clerk
- Response re possible levelling of ground at the cemetery
- Update on fingerpost repair options -Cllr Peaster
- Progress on Memorial Bench – Cllrs Curtis and Tully

11. Matters Arising for the Agenda for June 2019 meeting:

12. Planning:

13. Financial Matters:

- a. To receive and approve the Annual Governance and Accountability Return - Section 1 The Annual Governance
- b. To receive and approve the Annual Governance and Accountability Return - Section 2 The Accounting Statements

- c. Clerks Wages **£237.34**

- d. Grit Bin and Rock Salt **£210.29**

- d. Website - Annual Renewal **£100.00**

- e. Grandfields – Timber for Memorial bench **£288.00**

- f. Annual ICO renewal **£ 40.00**

- g. SALC – annual affiliation fees **£ 99.08**

- h. Internal Audit fees **£ 25.00**

14. Date of Next Meeting:

Wednesday 29th May – Annual Parish Meeting at 7.30pm

Amanda McMurren

Clerk to Over Stowey Parish Council

To: Members of the Parish Council

Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr K Barrow, Cllr M Cavill,

Cllr P Tully, Cllr G Goddard

County/District Cllr M Caswell, District Cllr J Pay