

**OVER STOWEY PARISH COUNCIL MEETING**

Minutes of the Parish Council meeting held on the  
18<sup>th</sup> March 2019 in the Village Hall

*Please note that these minutes are draft until approved at the  
15<sup>th</sup> April 2019 meeting*

|          |                            |  |
|----------|----------------------------|--|
| Present: | Parish Councillor          | R. Curtis<br>K. Barrow<br>P. Tully<br>G. Goddard<br>D. Peaster<br>M.Cavill |
|          | District Councillor        | J. Pay   |
|          | County/District Councillor | M. Caswell   |

**1. Apologies for Absence:**

Councillor Bartlett

**2. Members of the Public:**

None

**3. Declarations of Members Interests in Respect of Items on the  
Agenda**

None

**4. Minutes of the last meeting – February 18<sup>th</sup> 2019**

**Proposed:** Councillor Barrow

**Seconded:** Councillor Cavill

**5. Correspondence:**

- SALC – Clerks Briefing 12<sup>th</sup> April 2019  
The Clerk requested agreement to attend the above. The workshop is free and the cost of travel can be split with Old Cleeve Parish Council.
- SALC - Preparing for External Audit Training Seminar 2<sup>nd</sup> April 2019  
The Clerk requested agreement to attend the above. The training costs £30.00 and this, with the cost of travel, can be split with Old Cleeve Parish Council. All members agreed the Clerk can attend both events.

**Proposed:** Cllr Peaster

**Seconded:** Cllr Tully

## 6. Items for Discussion

- Feedback from Election training – Councillor Curtis and the Clerk (including nomination packs and declaration of interest forms)  
Councillor Curtis discussed the importance of completing the relevant paperwork and timescales.  
The Clerk talked about the period of purdah, how the forms need to be completed correctly and that they need to be handed in promptly. Further information to follow at the April 2019 meeting.
- Review, amend and approve Risk Management Report and Asset Report  
This was deferred until the April meeting to ensure the Clerk can; obtain the Deeds to the cemetery and arrange an inspection of the trees in the cemetery and amend the report accordingly.  
The annual inspection of memorials/grave stones can also be agreed at the April meeting.
- Quantock Hills – update on meeting date  
The date for the meeting is Thursday 6<sup>th</sup> June 2019 at 7.00pm at Over Stowey Village Hall (relevant interested parties will be invited – further details to follow)
- Leat wall – update on response from the Forestry Commission  
An acknowledgement email had been received and the Clerk is awaiting further information
- Drainage works at Aley  
Cllrs Peaster, Goddard and Curtis met with the Highways Department on Wednesday 6<sup>th</sup> March and it has been agreed that these works will take place during the autumn 2019 half term. It is hoped that this will keep any disruption to a minimum as the road may be closed for up to a week.  
Further information will be forthcoming and will be on the website once received by the Clerk.
- Update on possibility of obtaining a projector for planning applications from Magnox  
The Clerk has registered on the site, but still needs to complete the grant application and submit.
- Update on Neighbourhood Watch scheme  
This was deferred to the April meeting for Cllr Bartlett to feedback any information

- Feedback from Duncan Harvey/Somerset Community Council regarding a Housing Needs Survey  
The Clerk had spoken to the relevant department and an officer will attend a meeting to discuss the process. The date is to be confirmed – most probably will be the June 2019 meeting.
- Update on progress of repair of memorial bench – Cllrs Curtis and Tully  
Grandfields have the timber and are currently working on this to ensure the timber fits the bench ends. Further update on progress will be given at the April meeting.
- Consider purchase of grit box for Hack Lane (and possible site location)  
Cllr Cavill requested the purchase of the above for Hack Lane following the problems encountered earlier this year during the adverse weather conditions. A location was suggested and a storage area for the rock salt also agreed  
Various options were looked at and a proposal to buy a 400 litre grit bin, with twenty bags of rock salt was agreed by all members present.  
**Proposed:** Cllr Cavill      **Seconded:** Cllr Barrow
- Update on hedge cutting near Hack Lane  
Cllr Cavill reported that this has not been completed. As it does not obstruct the highway, the Parish Council are unable to report this to the Highways Department and all members present agreed to close this item

## **7. Matters Arising for the Agenda for the April 2019 meeting:**

- Change to meeting days as of September 2019

## **8. Planning:**

- a. 40/19/00001/STP Land at Friarn, Over Stowey  
Erection of a holiday lodge and formation of an access track.

The plans and materials were reviewed and all members present agreed there are no objections to the proposals.

**9. Financial Matters:**

a) Clerks Wages - **£237.34**

**Proposed:** Cllr Tully

**Seconded:** Cllr Peaster

b) SLCC renewal - **£76.00**

**Proposed:** Cllr Goddard

**Seconded:** Cllr Cavill

c) Garden Waste collection (cemetery) - **£56.90**

**Proposed:** Cllr Cavill

**Seconded:** Cllr Peaster

d) Ink cartridges - **£14.47**

**Proposed:** Cllr Goddard

**Seconded:** Cllr Tully

**10. Date of Next Meeting** – Monday 15<sup>th</sup> April at 7.30pm

**Amanda McMurren**

**Clerk to Over Stowey Parish Council**

To: Members of the Parish Council Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster,  
Cllr K Barrow, Cllr M Cavill, Cllr G Goddard, Cllr P Tully

County Cllr/District Cllr M Caswell, District Cllr J Pay