



## **NOTICE OF PARISH COUNCIL MEETING**

### **To: Members of the Council**

You are hereby summoned to attend a meeting  
**at**  
**Over Stowey Village Hall**  
**on**  
**Monday 19<sup>th</sup> March 2018 at 7.00pm**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

**1. Apologies for Absence**

**2. Members of the Public**

**3. Declarations of Members Interests in Respect of Items on the Agenda**

**4. Minutes of the Meeting – February 19th 2018**

**5. Correspondence:**

- Confirmation of Internal Auditor for 2017/2018

**6. Items for Discussion:**

- Update on the village hall kitchen refurbishment plans
- Playing fields gates
- Information on libraries consultation in regard to Nether Stowey Library
- Update on highways issues – potholes (including Quantock Lodge and Plainsfield), Mill Leat wall and cattle grid gate and gate post
- Feedback from training – Councillor Goddard

- Feedback from training – The Clerk
- Update on defibrillator and cabinet – items purchased, quotes and installation
- Review and adopt:

Statement of Internal Control  
 Council's Code of Conduct  
 Standing Orders  
 Financial Regulations and Risk Management  
 Annual Review of Effectiveness

## **7. Matters Arising for the Agenda for April 2018 meeting:**

### **8. Planning:**

Planning application number:

40/18/00001/STP – comments due by 28<sup>th</sup> March 2018

Community Infrastructure Levy information – the Clerk

### **9. Financial Matters:**

- a) Financial update
- b) Clerks Wages - **£174.09**
- c) Ink cartridges (Dec 2017/Jan 2018/Feb 2018) - **£10.47**
- d) SLCC renewal - **£59.00**
- e) New Councillor Training - **£25.00**
- f) Essential Clerk Training - **£85.00**
- g) Brush cutter Training for Mr. R Ince - **£78.00**
- h) Purchase of defibrillator and cabinet plus usage kit - **£1593.04**

**10.** Date of Next Meeting – Monday 16<sup>th</sup> April 2018

**Amanda McMurren**  
**Clerk to Over Stowey Parish Council**

To: Members of the Parish Council

Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr K Barrow, Cllr M Cavill,  
Cllr P Tully, Cllr G Goddard

County/District Cllr M Caswell, District Cllr J Pay