



OVER STOWEY PARISH COUNCIL MEETING

Minutes of the Parish council meeting held on the
20th June 2016 in the Village Hall

Present:	Parish Councillor	R Curtis (Chairman) K Barrow P Tully B Bartlett J White D Peaster
	District Councillor	M Caswell
	District Councillor	J Pay

1. Apologies for Absence

County Councillor J Edney

2. Members of The Public

Mrs. Peters (see point 7b)

3. Declarations of Members Interests in Respect of Items on the Agenda

None – there were no declarations.

4. Minutes of the Meetings 16th May 2016

The minutes of the Annual Parish Meeting:

Proposed by Councillor Keith Barrow

Seconded by Councillor John White

The minutes of the Annual Meeting of the Parish Council:

Proposed by Councillor Patrick Tully

Seconded by Councillor Ben Bartlett

5. Correspondence:

- a.** Declaration of Acceptance of Office signed as per e-mail
Councillors Duncan Peaster and Ben Bartlett.
- b.** E-mail re. Queen's Birthday Celebration event – report from
Councillor John White:

It was a good village event with approximately 100 people at the hog roast and 80 at the evening event. The weather held and with a great team effort and people rallying around it was a worthwhile event. There was also a profit made which enabled the payment of £90.00 to go to the village hall and £90.00 to the church.

Councillor White thanked everyone involved and all those who sent money to fund the events.

Councillor Keith Barrow thanked John White for organising the Queen's Birthday Celebration event, which helped to bring people from the local area together.

- c.** Invoice received from internal auditor in regard to the
Annual Accounts in respect of £25.00.

Proposed by Councillor K. Barrow

Seconded by Councillor P. Tully

6. To receive the Council's financial statement for the year ending 31st March 2016

- i.** To approve the Annual Governance for the year ending 31st March 2016
- ii.** To approve the Annual Accounts for year ending 31st March 2016
- iii.** To approve the Statement of Internal Control and Annual Review of Effectiveness for 2016-2017
- iv.** To approve the sending of the External Audit by Special Delivery to Grant Thornton

All documentation was circulated to the members of the Parish Council and once reviewed was approved by all members.

7. Items for Discussion

- a) Update on request to consider putting a road sign at the entrance to Quantock Lane

The sign has been installed. Councillor Duncan Peaster commented that he considers that the sign needs to be on the right hand side to have an impact as is not seen until people drive past the lane. Councillor Peaster is happy to meet with the council to discuss re-positioning. The Clerk will contact Bob Kondys to arrange this.

- b) Update on request to consider some lighting to be installed from Over Stowey Village Hall to the car park:

Mrs. Peters attended the meeting and expressed concern on the type of lighting that may be considered.

It has been suggested that any potential lighting should be at low level - sunk into the wall to light the ground only.

Councillor Peaster commented that he considers the Village Hall and Recreation Ground committee should look into the feasibility of this with the Parish Council financing it if viable.

Councillor White stated that he considers that the Parish Council should be part of this as it is something that could affect the parish as a whole.

Councillors Barrow and Tully will discuss this at the next Village Hall/Recreation Ground meeting.

- c) Update on concerns raised at previous meeting re. bridle-path gates:

Councillor Curtis met with the person who had installed the gates and the parishioner who expressed their concerns.

A 'happy medium' has been agreed.

- d) Update on concerns raised re. grass cuttings being put in the bridle-path (in Friarn):

Councillor Bartlett has spoken to the owners after the letter from the Parish Council had been received and they stated that they would have appreciated a conversation rather than a letter in the first instance.

Councillor Bartlett explained it would be advisable to ensure grass stays on bank. The owner will be looking at this in July.

- e) Update on PCSO reply to concerns over a burglary which happened in May.

Councillor Bartlett explained that a number of parishioners had expressed concerns over a break in and that they would have hoped the local PCSO could have visited to explain what had happened.

One of the parishioners had phoned and not had a reply and the Clerk had followed this up with an e-mail, again with no reply

District Councillor Julie Pay asked how it had been requested and explained that as the PCSO's have an extremely large area to cover, using the central e-mail box will ensure any requests are directed to the right person. The Clerk will look into this and will publish details on the website for future reference for the parish.

- f) Request for members to agree to re-new SALC membership at a cost of £90.02.

All members agreed that this is an excellent information source for the Clerk and Parish Council as a whole and membership should continue.

**Proposed by Councillor Peaster
Seconded by Councillor Tully**

- g) Grant available through SALC to help smaller councils comply with the Transparency Code – the Clerk will investigate this further as if awarded this will allow the purchase of a printer/photocopier/scanner to ensure information can be communicated effectively.

Agreed by all members

8. Matters Arising for the Agenda for 18th July 2016 meeting

Update on grass cuttings on the bridle-path

Feedback from feasibility of low level lighting from the village hall to the car park.

Wi-Fi – The Clerk will investigate and report findings at the next meeting.

9. Planning:

Mr. K Ainslie – variation of conditions re. previous application from March 2016.

Councillors Curtis and Tully have visited the site previously and have no objections. Agreement made by all members that the Clerk could respond with no objections or comments to be made to the planning department.

10. Financial Matters:

A. Clerks Wages £146.98

Proposed by Councillor J. White
Seconded by Councillor D. Peaster

B. SALC £90.02 (see point 7f)

C. Laptop bag £24.99

Proposed by Councillor J. White
Seconded by Councillor D Peaster

D. Internal Audit (see point 5e) £25.00

11. Date of Next Meeting - Monday 18th July 2016.

Amanda McMurren

Clerk to Over Stowey Parish Council

To: Members of the Parish Council Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr K Barrow, Cllr M Cavill, Cllr J White, Cllr P Tully, County Cllr J Edney, District Cllr M Caswell, District Cllr J Pay