

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	<i>Over Stoney Parish Council</i>	
BOX NO	<i>3</i>	£
(b) Figure in 2017 column		<i>4187</i>
(a) Figure in 2016 column		<i>24118</i>
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		<i>(19931)</i>

Reasons (as many as are applicable)	Amount £
Reason 1 <i>In the year 2015/2016 a legacy was bequeathed to the parish by Marjory Phyllis Downing</i>	<i>21665</i>
Reason 2 <i>The cemetery income was only £220 in 2016/2017 compared to £1463 in 2015/2016</i>	<i>1463</i>
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	<i>23128</i>
(f) Unexplained amount £ of total variance at (d - e)	<i>3197</i>
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	<i>13.3%</i>
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	<i>YES</i>