



OVER STOWEY PARISH COUNCIL MEETING

Minutes of the Parish council meeting held on the
19th September 2016 in the Village Hall

*Please note that these minutes are draft until approved
at the 17th October 2016 Meeting*

Present:	Parish Councillor	K Barrow
		P Tully
		B Bartlett
		J White
		D Peaster
	District Councillor	M Caswell
	District Councillor	J Pay

1. Apologies for Absence

Councillor Bartlett

2. Members of The Public

Mrs. Holloway and Miss R Holloway attended the beginning of the meeting with regard to planning application 40/16/00006:

They explained; what had been applied for, the changes recommended by the planning department and that although the planning had been granted on September 5th 2016, they were attending the meeting out of courtesy to inform the Parish Council of the process and decision agreed.

The Parish Council appreciated this gesture and would like to thank them for attending.

3. Declarations of Members Interests in Respect of Items on the Agenda

None

4. Minutes of the Meeting July 18th 2016

Proposed by Councillor Tully

Seconded by Councillor Peaster

5. Correspondence:

- **Open air cinema enquiry – e-mail received**

Information about the above had been received by the Clerk and it was suggested by the members that if the Village Hall and Recreation Ground committee were planning any events; this may be something they would like to consider.

The Clerk will forward the information to Bridget Tully.

With regard to the recreation ground, Councillor Barrow reported that work has been progressing but the installation of the swings had been delayed due to the weather at the beginning of September. The ground has been made good by Councillor Tully – with 40 tonnes of surplus soil being removed.

One of the items of play equipment is still fit for purpose and just needs cleaning up. The company fitting the swings will do this, then galvanise the equipment and fit it into the recreation area.

Everything is in place for the work to be done – the committee are working well towards their aims.

If the contractors require payment prior to the next meeting, as the funding has been agreed by the Parish Council, the Clerk will raise the cheque and contact Councillors Curtis or Barrow to countersign it.

Another suggestion by Councillors Barrow and Tully was that it might be appropriate to approach the Tennis Club with the idea of opening the tennis court up to the public when it's not in use by the Tennis Club. This would allow the parish of Over Stowey to have another recreational facility available to parishioners. It was agreed that the Tennis Club should be asked their views on this and if they are in agreement, work together to find a way to make this work in practice.

- **RLT2 and RLT3 funding**

E-mail received by the Clerk – as the recreation ground is progressing with the aid of the Downing Legacy Funds and Village Hall and Recreation Ground Committee input, this is not needed at this time.

- **All Parish meeting**

To be held Thursday 22nd September – future of the cluster to be discussed. District Councillor Caswell communicated that it has been remarked that the Quantock Cluster is considered the model. The *hope* is that it will remain virtually the same with four meetings per year. Further information and clarification on how this will proceed should be available at the next Parish Council meeting.

- **Grant funding for community buildings**

E-mail received by the Clerk - it was recommended by the members that this should be referred to the Village Hall and Recreation Ground Committee. Possibility of applying for a grant for the lighting to the car park?

The Clerk will forward the information to Bridget Tully.

- The Clerk had recently received an e-mail stating that Parish Councils had the opportunity to request a free 25kg bag of bulbs to plant around the local area. The Clerk had replied and the bulbs will be delivered on Monday 10th October. Councillor Barrow has volunteered to plant the bulbs and had an area in mind that he felt would make for a good display in the spring.

6. Items for Discussion

- **Listening, Learning, Changing survey**

Completed by members – clerk to return

- **Community Led Housing review**

Completed by members – clerk to return

- **Services and Facilities questionnaire**

Completed by members – clerk to return

- **Update on request to consider some lighting to be installed from Over Stowey Village Hall to the car park**

Councillors Barrow and Tully to attend next Village Hall and Recreation Ground Committee meeting.

It was agreed that the parish should be consulted to hear their views on what would be acceptable to them. Councillor Curtis will arrange for an electrician to visit the site to review what may be possible. Councillors Barrow and Tully will ensure that the Village Hall and Recreation Ground Committee are informed.

An update will be included on the agenda for the next Parish Council meeting in October.

- **Feedback from Glenn Martin re. stiles within the parish**

The process regarding landowner's responsibilities for the upkeep of footpaths and stiles is understood and it was communicated by the Clerk that accessibility legislation only applies to new footpaths e.g. a new coastal path.

- **Feedback from Georgina Long re. visits to parishioners –**

If any parishioner would like a visit from the PCSO, they may request it via the website. The Clerk stated that if anyone would like her to contact them on their behalf, she would be very happy to do so.

- **Update on transparency grant application - by the Clerk (from NALC/DCLG)**

The grant application was successful - £500 was awarded and must be used to purchase a printer/scanner and photocopier and to pay for the work undertaken by the Clerk with regard to transparency requirements.

- **Update on possibility of village wide Wi-Fi - by the Clerk**

The Clerk passed on the information she had received from PlusNet with regards to set up costs and ongoing monthly charges. The members agreed that this should be referred to the Village Hall and Recreation Committee via Bridget Tully for them to review and discuss.

The Clerk will forward the e-mail as soon as possible.

7. Matters Arising for the Agenda for 17th October 2016 meeting

Look into contacting the Tennis Club with regard to the tennis courts and possibility of opening up to the wider community.

Memorial in the church graveyard – it is looking like it needs some maintenance. No-one was able to say who/what the memorial is in memory of. The Clerk will contact Sarah or Geoff Grandfield to find out.

Councillor Tully agreed to review the work that will be needed.

It was commented that Matthew Peaster has done an excellent job in keeping the graveyard maintained. It is very much appreciated and the Parish Council wish to convey their thanks to him.

Watery lane -two big pipes were jammed up and pipes were not running properly at the time of the July meeting. Water was running out of them and they needed to be cleared. Councillors Barrow and Tully were going to look into this and see what was required. Has this been resolved?

Burnt out car just outside Sandy Beds had been there for about a month at the time of the July meeting. Somerset County Council had been e-mailed but it was still there in mid-July. Has this been resolved?

8. Planning:

Planning application no. 40/16/00006 – see Members of the Public above.

Planning application no. 40/16/00007 – after reviewing the plans, all members present agreed they had no objections to the application. The Clerk will communicate this to the planning department.

9. Financial Matters:

A) Financial Update from the Clerk –

The Clerk communicated that the Parish Council accounts are up to date and show a balance of £39628.37 in total.

This does include the amount of:

£21,665.16 from the Downing Legacy of which £11,300 has been allocated to local projects.

£500 from the transparency grant which must be spent on a new printer/scanner/photocopier and to pay the Clerk for the work undertaken to comply with the transparency regulations (up until the end of March 2017).

Other outgoings will include the Clerk wages, grass cutting, annual auditor fees of £225.00, SLCC renewal (due March 2017) approximately £70.00 and other miscellaneous expenses that may occur.

Full accounts and transparency documents will be available on the website prior to the next meeting (October 17th 2016).

B) Clerks Wages £146.98

Proposed by Councillor Cavill
Seconded by Councillor Barrow

C) Transparency grant payment to Clerk for work undertaken from April 2016 – September 2016

£120.00 – to set up and transfer data to the website (April – May 2016)

Proposed by Councillor Tully
Seconded by Councillor Cavill

£120.00 – maintaining and updating information (June – September 2016)

Proposed by Councillor Barrow
Seconded by Councillor White

D) Annual website fees £56.00

Proposed by Councillor Curtis
Seconded by Councillor Barrow

10. Date of Next Meeting - Monday 17th October 2016.

Amanda McMurren

Clerk to Over Stowey Parish Council

To: Members of the Parish Council Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr K Barrow, Cllr M Cavill, Cllr J White, Cllr P Tully, County Cllr J Edney, District Cllr M Caswell, District Cllr J Pay