

**OVER STOWEY PARISH COUNCIL MEETING**

Minutes of the Parish council meeting held on the  
10<sup>th</sup> April 2017 in the Village Hall

*Please note that these minutes are draft until approved  
at the 15<sup>th</sup> May 2017 Meeting*

Present:	Parish Councillor	R. Curtis K. Barrow P. Tully J. White B. Bartlett M. Cavill
	District Councillor	J. Pay

**1. Apologies for Absence**

Councillor D. Peaster  
District Councillor M. Caswell

**2. Members of the Public**

None

**3. Declarations of Members Interests in Respect of Items on the Agenda**

None

**4. Minutes of the Meeting 20<sup>th</sup> March 2017:**

Proposed by Councillor J. White  
Seconded by Councillor P. Tully

## **5. Correspondence:**

A 'Growing a Rural Community' questionnaire was received by the Clerk and it was agreed by the members that the Clerk could complete it. The Clerk will action as soon as possible.

## **6. Items for Discussion:**

- Western Power application update:

Following the information received from Wester Power regarding a minimum cost of £3000.00 to provide a power source for the lighting, all members of the Parish Council agreed that this was not an appropriate amount of money to spend from parish funds for this purpose.

The project will be put on hold until alternatives have been explored e.g. solar lighting.

- Update on quotes for the kitchen refurbishment:

The Village Hall and Recreation Ground Committee have received quotes for the works which were circulated to the members to review.

- Update on the kitchen and toilet refurbishment and Over Stowey Parish Council to agree funding amount for the projects:

After reviewing the quotes supplied, all members agreed that the work for the refurbishment of the toilets could go ahead and funds up to a maximum of £3000 would be made available from Parish Council reserves upon completion of the works.

Proposed by Councillor B. Bartlett  
Seconded by Councillor J. White

It was also agreed that a maximum amount of £8000, irrespective of the total cost of the project, will be made available for the kitchen refurbishment subject to the following condition:

The layout and plans are to be agreed and approved by the Parish Council to:

- ensure the kitchen facilitates the best possible working environment and conditions when used by various groups and individuals

- ensure that the materials and equipment provided and the fitting of these items are to the highest standard possible within the budget available.

Proposed by Councillor K. Barrow  
Seconded by Councillor J. White

With regard to a donation towards the church bells, the invoice has not yet been received by the church, however, the Parish Council agreed that a maximum of £300.00 will be payable towards this upon receipt of the invoice.

Proposed by Councillor M. Cavill  
Seconded by Councillor K. Barrow

- Update on Broadband coverage questionnaire:

The Clerk stated that she has received an e-mail from Anthony Moore advising that he is working on the areas that need to be covered within the questionnaire and will communicate the information to the Clerk when completed.

- To adopt the Council's Code of Conduct, Standing Orders, Financial Regulations and Risk Management:

The Clerk had e-mailed the documents to the Parish Council members to review and they also had the opportunity to read a paper copy at the meeting.

All documents were agreed and approved by all the members present and relevant documentation was signed by Councillor R. Curtis and the Clerk.

## **7. Matters Arising for the Agenda for May 2017 meeting:**

Update from Ben from the Cockercombe User Group meeting (to be held April 20<sup>th</sup> 2017).

Annual Parish Meeting

Annual Meeting of the Parish Council

## **8. Planning:**

Application number: 40/17/00003/DRT

After reviewing the plans, it was agreed by the Parish Council that there were no objections to the application.

## **9. Financial Matters:**

### a) Clerks Wages - **£146.98**

Proposed by Councillor K. Barrow  
Seconded by Councillor P. Tully

### b) Village Hall hire for Parish Council meetings - **£176.00** (invoice received after agenda published – payment agreed)

Proposed by Councillor P. Tully  
Seconded by Councillor B. Bartlett

## **10. Date of Next Meeting – Monday 15<sup>th</sup> May 2017**

**Amanda McMurren**

**Clerk to Over Stowey Parish Council**

To: Members of the Parish Council Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr K Barrow, Cllr M Cavill, Cllr J White, Cllr P Tully, County Cllr J Edney, District Cllr M Caswell, District Cllr J Pay